



# EDIT MY PROFILE

Revised: 12/12/2014

**My Practice**

- ▶ **My Authorizations**
  - Check Member Eligibility
- ▶ **My Claims**
  - Check Claims Status
- ▶ **My Practice**
  - Administrator Setup
- ▶ **My Forms**
  - Medicaid Disclosure
- ▶ **My Profile**
  - Change Password
  - Edit My Profile

## edit my profile :: User Information Maintenance

You may change your first and/or last name using the boxes below. Enter the updated information and click the Save button.

**First Name:**

**Last Name:**

**Save**

You may change your email address, phone number, and extension for any of the associations listed below.

Association	Phone	Phone Extension	EMail
<u>COMPLETE CARE CENTER</u>			provider@completecarecenter.org

The Edit My Profile application allows users to update the information tied to their login for the site. Users who change their email address should be sure to update their profile with the new address so they will receive temporary password emails, if they ever have to request their password through the site.